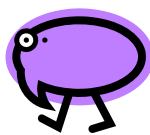# SIPA SPEAK
What did you say?

A&S – Arts & Sciences – governs 29 departments & 5 schools including: Columbia College (CC), the School of General Studies (GS), Graduate School of Arts & Sciences (GSAS) and the School of Continuing Education (CE) as well as Institutes & Centers.

AFA – Admissions and Financial Aid

APEA – Advanced Policy & Economic Analysis (SIPA specialization)

APSCI - Applied Science (SIPA specialization)

AY – Academic Year; runs from Sept 1 – May 31

B-School – Columbia Business School

CDTR – Center for the Study of Democracy, Toleration and Religion

CDEP – Center for Development Economics and Policy

CEIC – Columbia's Employment Information Center, temp staffing agency

CGEG – Center for Global Economic Governance

CGEP – Center on Global Energy Policy

CIBER – Center for International Business Education & Research

CIEP – Center for Indian Economic Policies

CourseWorks – online system that lists courses being offered.

CubMail – University web-based email system

CUHR – the University's Central Human Resources Office

CUIT – Columbia University Information Technology

CUMC – Columbia University Medical Center

CXR – SIPA's Office of Communications and External Relations

DA – Departmental Administrator

FY – Fiscal Year; runs from July 1 – June 30

EE – Energy and Environment (SIPA concentration)

EI - Earth Institute at Columbia University

EMPA – Executive Masters in Public Affairs

EPD – Economic and Political Development (SIPA concentration)

GLAD - SIPA's annual Global Leadership Awards Dinner

GFA – General Finance and Administration

GPP – Gender and Public Policy (SIPA Specialization)

GPPN – Global Public Policy Network, dual degree program w/ international universities

GS – School of General Studies

GSAS – Graduate School of Arts & Sciences

HRF – SIPA's Human Resources and Finance Office

HRHP – Human Rights and Humanitarian policy (SIPA concentration)

HRPC – Human Resources Processing Center; now known as P@C Service Center

ICR – International Conflict Resolution (SIPA Specialization)

IEMP – International Energy Management & Policy (SIPA concentration)

IFEP – International Finance & Economic Policy (SIPA concentration)

IFP – International Fellows Program

IGP - Institute of Global Politics

ILAS – Institute for Latin American Studies

IMAC – International Media, Advocacy & Communication (SIPA specialization)

IO – International Organization and UN Specialization

IPD – International Policy Dialogue

ISP – International Security Policy (SIPA Concentration)

ISSO – International Students and Scholars Office **JAC** – Jobs@Columbia

JIA – Journal of International Affairs, bi-annual foreign affairs periodical edited by SIPA students

MEI – Middle East Institute

MGT – Management Specialization

MIA – Master of International Affairs

MPA – Master of Public Administration

MPA DP – Master of Public Administration in Development Practice

MPA-ESP (PESP) –Masters in Public Administration in Environmental Science and Policy

myColumbia – online portal consolidating CubMail, People@Columbia & admin access

OAA – SIPA's Office of Academic Affairs

OAD – University's Office of Alumni and Development (formerly UDAR)

OCS – SIPA's Office of Career Services

OSA – SIPA's Office of Student Affairs

PAC – People at Columbia (a.k.a. Peoplesoft)

P@C Service Center – the University's Central HR processing/service help center (formerly HRPC) **PEPM** – Program in Economic Policy Management **SDEV** – PhD in Sustainable Development

SEEPAL – Student Organizations

SIPA – School of International & Public Affairs

SIPA IT – SIPA's Office of Information Technology

SIPA*link* – student online resource for OCS recruitment services

SIPASA – SIPA Student Association

SIPA NEWS - print publication featuring articles by faculty, students, and alumni, as well as current news about SIPA's programs, events, and alumni.

SIS – Student Information System – conveys academic registration information
SIWPS – Saltzman Institute of War & Peace Studies
SSOL – Student Services Online.
TAMS – Talent Acquisition Management Solution: online requisition and timesheet system for the University's Non-Student Hourly short-term staff
USP – Urban & Social Policy (SIPA concentration)
WEAI – Weatherhead East Asian Institute

FINANCIAL

ADDPAY – formerly termed Additional Compensation, service payments for monthly employees
AP/CAR – Accounts Payable Controlled Analytical Review – system formerly used for processing payments to vendors; replaced by ARC
ARC – Accounting and Reporting at Columbia – integrated, web-based system used for financial transactions and reporting
CASUAL– <u>student</u> employees hired on a short-term temporary basis and paid hourly on CU Casual payroll.
CHARTSTRING - are the combination of ChartFields and the level at which accounting charges and credits are applied. The ChartString is what is charged in ARC.
COA – Chart of Accounts
COB – Consolidated Operating Budget – accessed via ARC portal
COMBOCODE – is the 10-digit system-generated number representing a unique ChartString. Combo codes are used in PAC to assign labor charges.
COST TRANSFER – ARC Accounting transaction that allows for changes to employee salary distribution and transfer of expenditures retroactively
CROSSWALK – translation of a pre-ARC system value to a PeopleSoft value
DARTS – Departmental Advance Reporting and Tracking System – formerly used for creating financial reports; replaced by ARC
DWR – Data Warehouse – was used for various reporting mechanisms; replaced by FDS
ECERT – Effort Certification and Reporting Technology
EZ-PO – FFE generated Purchase Order for small dollar and UwPA transactions
FAFSA – Free Application for Federal Student Aid, students complete to determine financial aid eligibility
FAS – Financial Accounting System – formerly used as the University's main accounting system; replaced by ARC.

FDS – Financial Data Store – an inventory of ARC reports; formerly DWR
FFE – Financial Front End – front end interface used to process Casual Payroll
FINSYS – Financial Systems former budgeting and cash entry module; replaced by ARC and FINERP (Financial Enterprise Reporting)
FRINGE – an additional charge to salary used to pay for employer paid benefits & related expenses. The rate is determined by the employee profile.
FWS / CWS / Workstudy – Federal (College) Work Study, part time employment for students who qualify for federal work study funds as determined by the financial aid office.
ICR – Indirect Cost Recovery, associated with sponsored grant overhead costs
IDI – Inter Departmental Invoice, used by CU departments who need to charge other CU departments for services rendered
PAD – Payroll Accounting Distribution - report formerly used to reflect breakdown of personnel salary costs as charged across FAS accounts; replaced by Labor Accounting Reports in ARC
PAF – Personnel Action Form, used to convey individual personnel data to HR/Payroll
PC – petty cash
P-Card – CU departmental purchasing credit card program
PO – Purchase Order
SAF – Salary Action Form – formerly used to convey labor information to payroll; replaced by LAF (Labor Accounting Form)
SALARY DISTRIBUTION – the process by which regular earnings for faculty and staff are allocated in the Accounting and Reporting at Columbia (ARC) system.
SPEEDCHART VALUE - an alpha-numeric shortcut that represents a full ChartString
SPA – Sponsored Project Administration (formerly Research Administration)
SPF – Sponsored Projects Finance (formerly Restricted Funds)
TBH – Transaction Based Hire; P@C module used to enter administrative and instructional hires
TBER (T&E) – Travel and Business Expense report
TEMP STAFF – individuals hired via CEIC in temporary assignments at Columbia; not regular CU employees
ZT – FFE Time Entry Module in FFE